

Williams SIT Minutes:

12-5-18 5:30 pm

Members present: A. Oots, L. Cooley, P. Skipper, P. Land, E. McDaniel, S. Crangle, M. Mauceri, K. Todd, A. Moore, M. Jewell, S. Radabaugh, K. Swiger, A. Heming, S. McDade, G. Williams, E. Lechleider.

Introductions

1. **Safety Issues-** Do not put anything in front of Electrical panels.

Incident Reports- Be sure to fill out for any accident. There are two separate forms Nurse Julie fills one out and NHCS employees fill out another.

http://www.nhcs.net/operations/local/Incident_AccidentReportForm.pdf

Workmans Comp- See Angela There is a designated Medac to go to for treatment.

Cords, Chairs, Wet Floors- Please be mindful of these. These cause the most accidents.

Playground Safety- BOE Policy "All school staff shall, while on playground duty, be reasonably observant and promptly report any obvious safety conditions or hazards on the playgrounds to the head custodian and principal. Potentially unsafe conditions include, equipment that is broken, loose, unstable, rusted or missing parts, has protruding bolts or nails, sharp edges, splinters, loose nuts or bolts, or bent, open, or rusted "S" hooks or chains, or areas under or within six (6) feet of playground equipment that does not have at least nine (9) inches of safety surfacing, such as sand or mulch."

2. **STEAM Night-** \$250 per team for supplies- Send shopping carts to Angela

3. Field Trip Request- Each team will be allotted \$600 for trips submitted for 18-19. Please calculate the difference and charge the students. Please be sure to turn receipt books and money to Angela DAILY.

4. Peer Observations- Based on feedback from the team, Mrs. Oots will send out a form and staff members can volunteer to be demonstration classrooms. Teachers and TAs can schedule observations on their own.

5. Tardy Procedures- Students coming in tardy continue to be a problem. The office staff will continue to walk students to class. Classroom teachers- Please call the parents of any student who have accumulated more than 5 tardies and discuss with parents the effects on their children and the classroom environment.

6. Awards Assembly Reminders- Please be sure to inform parents of awards a student will be receiving.

7. Ident-A-Kid Sign In- Driver's licenses required for parents to sign in. This is a security issue to protect the children. Please continue to remind parents in your newsletters, etc.

8. Lifetouch Pictures- The school is using a new company this year. Based on feedback, Picture day went smoothly.

Upcoming Events:

12-7- Awards Day and Parents Night Out

12-10-12-14- Book Fair- CANCELLED BY COMPANY

12-12- Pastries with Parents

12-13- Christmas Program 6pm

Team Reports:

Kindergarten- 5th, TAs, ESL, EC- Nothing to report

Student Support Team: Christmas Gift Pick Up: December 12 4:30 -6:30 Join Us!

Special Areas/ Coaches

MOY testing window

mClass 1/7-2/8

AIMSweb 1/7-2/15

AIMSWEB Testing- Feedback from the team was to ask Mrs. Cooley to schedule 2-5 K/1 teachers need training. Mr Fuhrer can help when he is not in Kindergarten or serving Tier 3 students.

Parent Input

Audience behavior at Assemblies and other student performances- The student council will do a PSA.

Uniform checks- Some students are not wearing approved uniform. Teachers need to keep an eye out for students who are not in uniform and send to office. Admin will remind parents through ALL CALL.